



For Office Use Only

Posted By: _____ Date Posted: _____

Office of the Registrar

Undergraduate Student in Graduate Degree Program Special Registration Request Form

STUDENT INFORMATION

Student ID: _____ Name: _____
Last Name First Name Middle Name

Email: _____ Phone: _____ Semester: Fall Spring Summer 20 _____

COURSE INFORMATION

- List below the courses for which you are registering this semester, that you want designated to be used for your graduate degree.
- Full-time undergraduate status (minimum of 12 hours) must be maintained
 - Financial aid awards may be prorated or cancelled if you do not maintain 12 hours of undergraduate enrollment
 - No more than two courses (six hours) can be taken each semester at the graduate level prior to earning a bachelor's degree
 - No course listed on this form will be eligible to meet any requirement of your undergraduate degree
 - You must obtain the signatures of your undergraduate major advisor, your graduate advisor, the financial aid office and the course instructor

CRN: _____ Subject and Course Number (e.g., MATH 123): _____ Instructor Name: _____ Instructor Signature: _____	UG Advisor Name: _____ UG Advisor Signature: _____ GR Advisor Name: _____ GR Advisor Signature: _____ Financial Aid Name: _____ Financial Aid Signature: _____
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CRN: _____ Subject and Course Number (e.g., MATH 123): _____ Instructor Name: _____ Instructor Signature: _____	UG Advisor Name: _____ UG Advisor Signature: _____ GR Advisor Name: _____ GR Advisor Signature: _____ Financial Aid Name: _____ Financial Aid Signature: _____
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SIGNATURE

After completing and signing this form, submit it in person at:

Office of the Registrar
116 Allen Center

Student Signature: _____ Date: _____